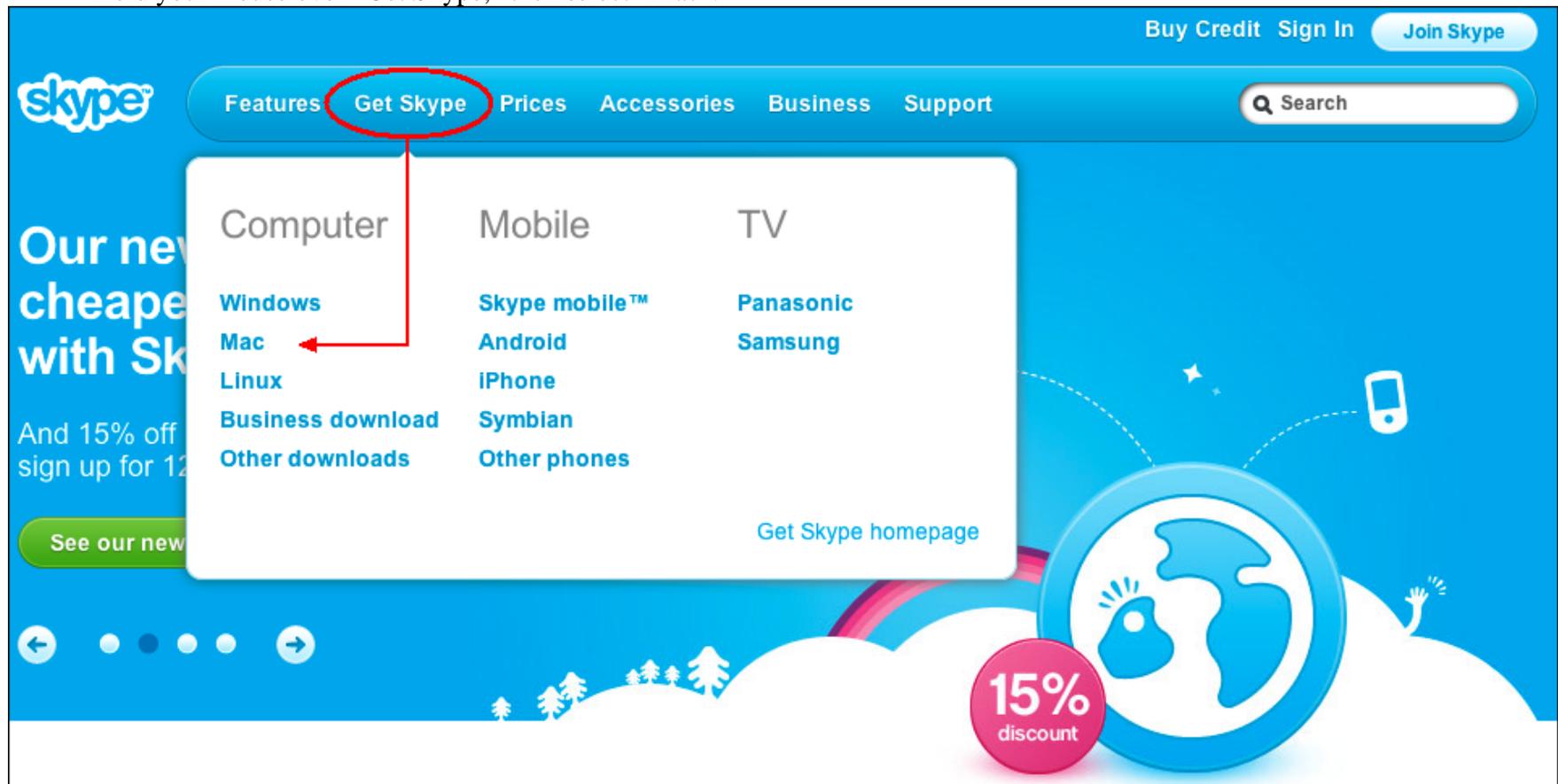


# Tutorial for Installing Skype 2.8 on your Mac

1. Open your internet browser and type Skype.com in the address bar.
2. Hold your mouse over “Get Skype,” then select “Mac”.



3. Select the green box that says “Download Now”.

Buy Credit Sign In Join Skype

skype

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## Skype 2.8 for Mac OS X

Exciting new ways to stay in touch.

Skype™ - Alex Cooper

Skype Name or phone number  
Search and Call Contacts

- Alex Cooper £9.29
- Skype Test Call Call me to test your sound!
- Zac Murphy
- James Cooper in Tokyo until Tuesday
- Sylvia Cooper
- Chelsey Michaels
- Connor Johnston

Call Phones or Send SMS

32,006,545 People Online

02:21 | Call with Silvia Cooper

Video Share More Hang Up

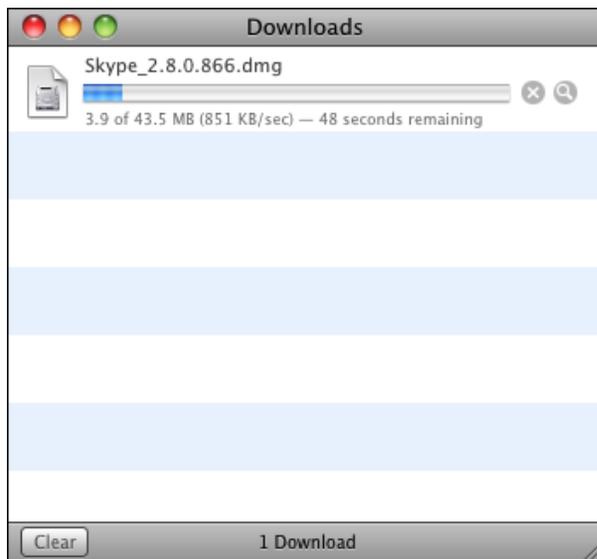
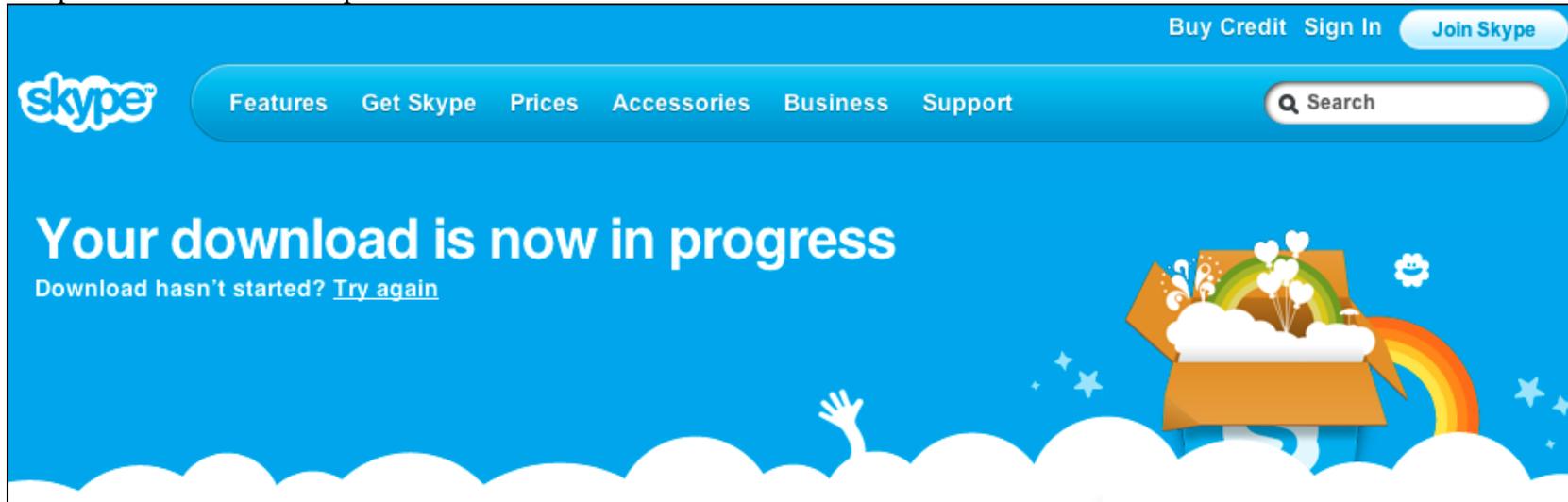
Download now

Skype 2.8 for Mac OS X

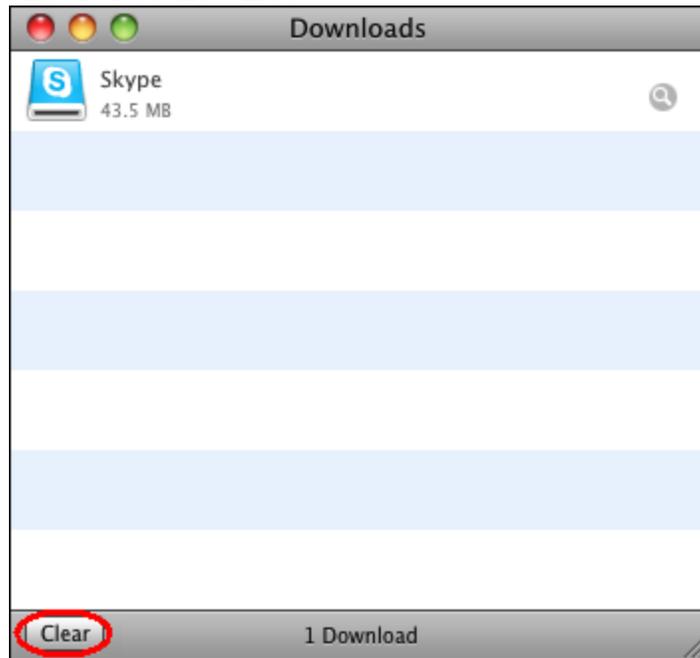
On Your Computer

- Windows
- Mac OS X
- Linux
- Windows (Business version)
- Windows (Beta)
- Mac OS X (Beta)
- Linux (Beta)
- Email Toolbar
- Office Toolbar
- Click & Call Advertising with Skype plug-in

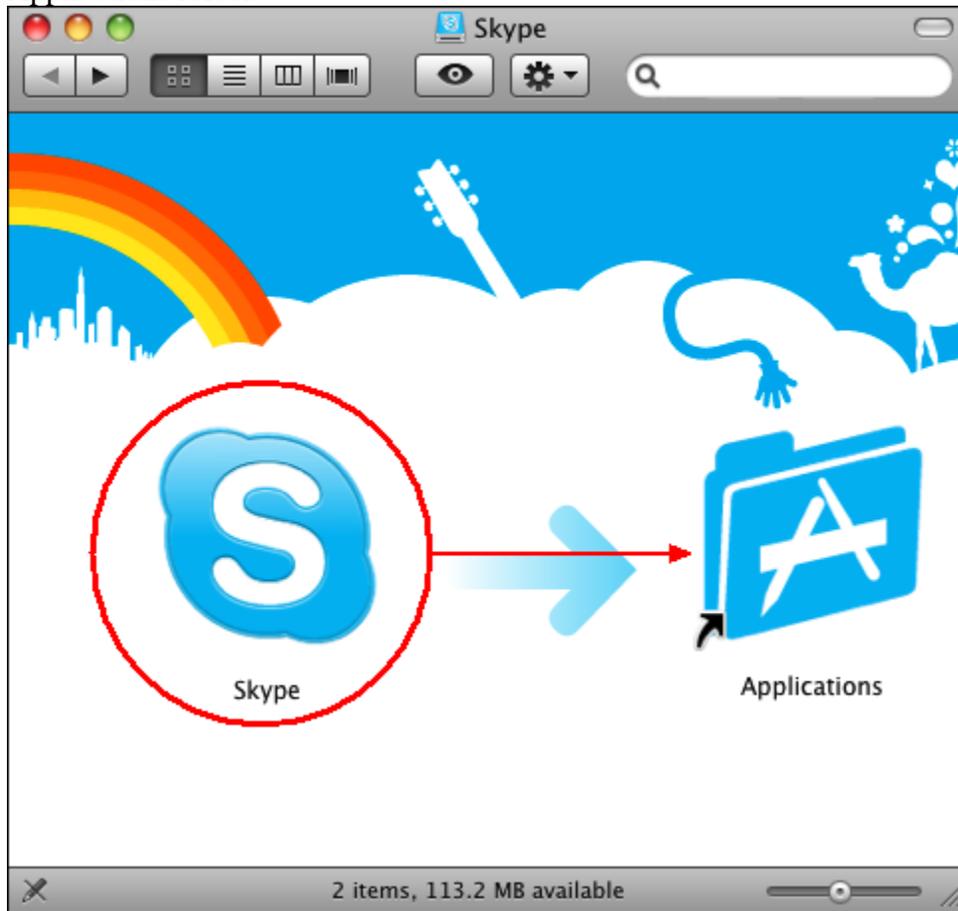
4. This will direct you to a download page and the Macintosh “Downloads” window will open to show the progress of the download. As soon as you see progress, you can close your internet browser (if you wish to do so) as it is no longer needed to complete the download/setup.



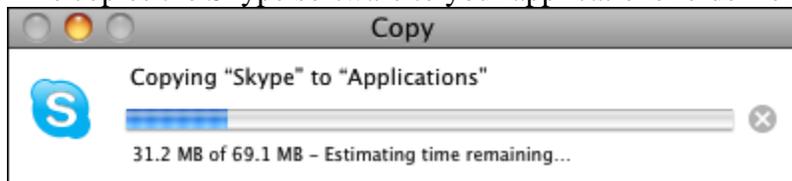
5. The download will take a couple minutes. Once download is complete, select the “Clear” button on the “Downloads” window and/or close the window.



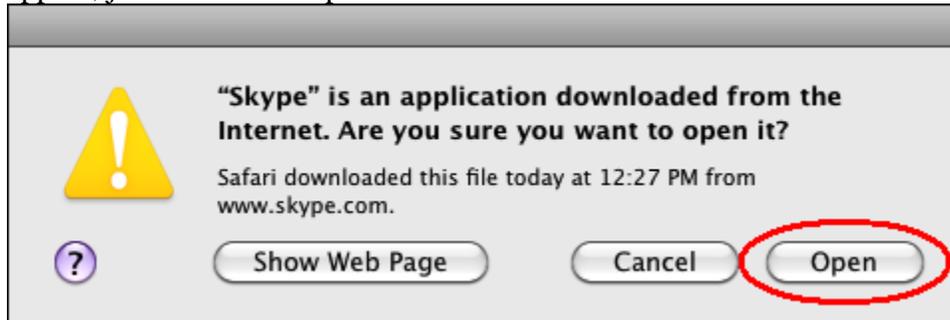
6. You will notice that a new Window opened showing the Skype and Applications icons. Drag and drop the Skype file into the Applications folder.



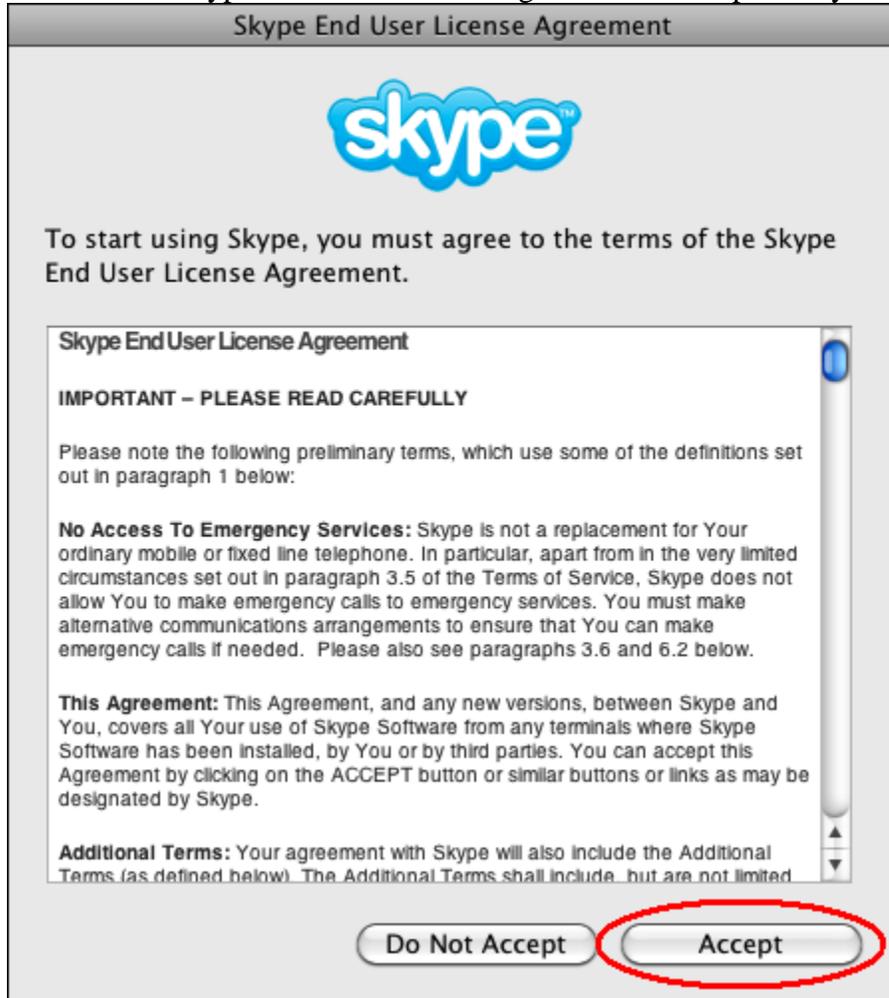
This copies the Skype software to your applications folder for easy access.



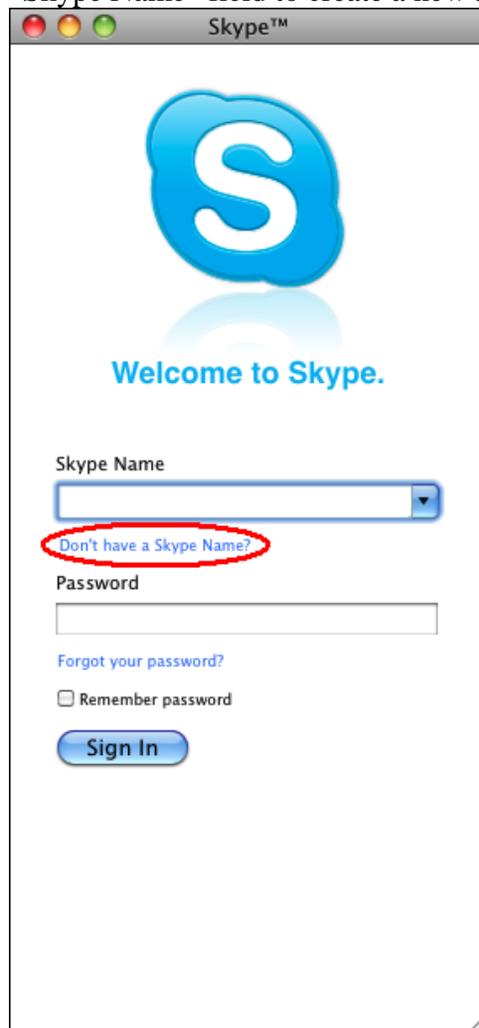
7. Once the copy is complete, open the Applications folder, then find and open the Skype icon. The following message box may appear, just select the “Open” button to continue.



8. The “Skype End User License Agreement” will open for you to read. Once finished reading, select the “Accept” button.



9. Skype will now open and ask for a Skype Name and Password. Click the “Don’t have a Skype Name?” link just under the “Skype Name” field to create a new account.



10. Enter all the information required, select and un-select the appropriate check boxes, and click the “Create” button.

**Create a New Account**

**Skype Name**   
Must contain from 6 to 32 characters

**Password**

**Repeat password**

**E-mail address**   
Important: A valid e-mail address is the only way to retrieve passwords.

Yes, I have read and I accept the [Skype End User License Agreement](#),  
the [Skype Terms of Service](#) and the [Skype Privacy Statement](#)

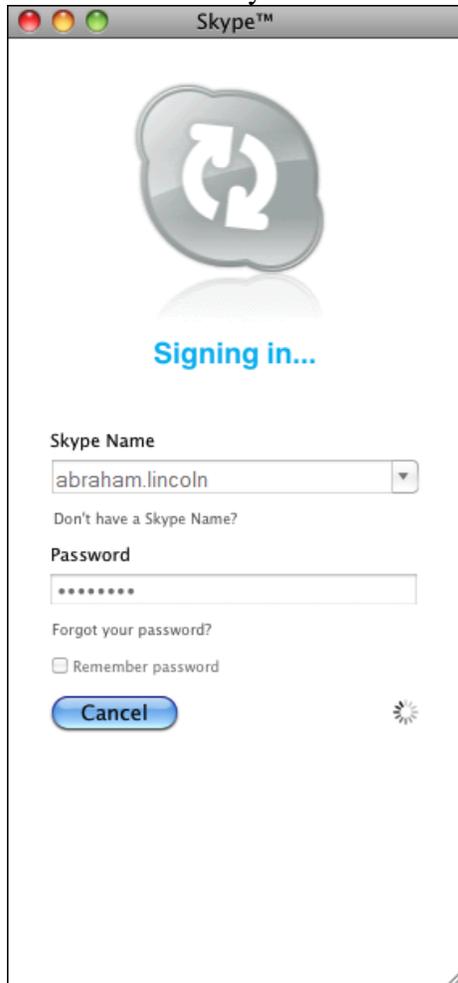
Remember my name and password on this computer

Launch Skype when I log in to Mac OS X

Please contact me about new features, services and other Skype stuff

Note: The “Please contact me about new features, services and other Skype stuff” check box is auto selected, so if you *do not* want these email messages sent to your inbox, you need to un-select the check box.

11. As soon as you select the “Create” button, Skype automatically starts signing you in to your new account.



12. A new screen will appear that is titled “Edit Profile” which is where you can edit all your personal information that other Skype users in your Contacts list can see. Fill out all the information you’d like and select the “Apply” button (Profile content can be edited at any time).

**Edit Profile**

**Details that people on Skype will see**

Skype Name **abraham.lincoln** Gender **- Not Specified -**

Full Name  Birthday **- Not Specified -**

Country **- Not Specified -** Home Phone

State/Province  Office Phone

City  Mobile Phone

Language **- Not Specified -** Enter number with country code, for example +155 55551234

Homepage

About Me

**Details that only my contacts will see**

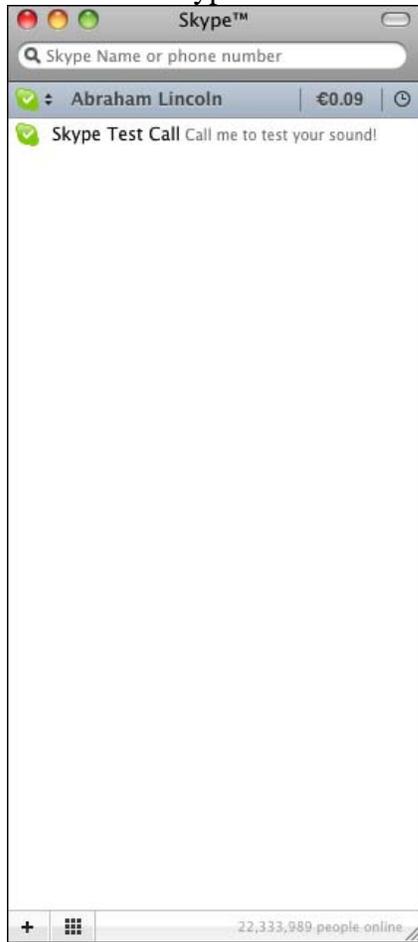
**Private details**

To set My Picture, drag and drop your picture file here.

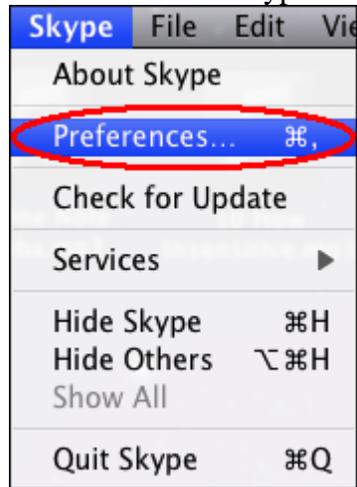
E-mail **abraham.lincoln@email.com**  Your e-mail will be kept private, but those who know it will be able to search for you on Skype

Show my timezone  
 Show that I have 1 contacts

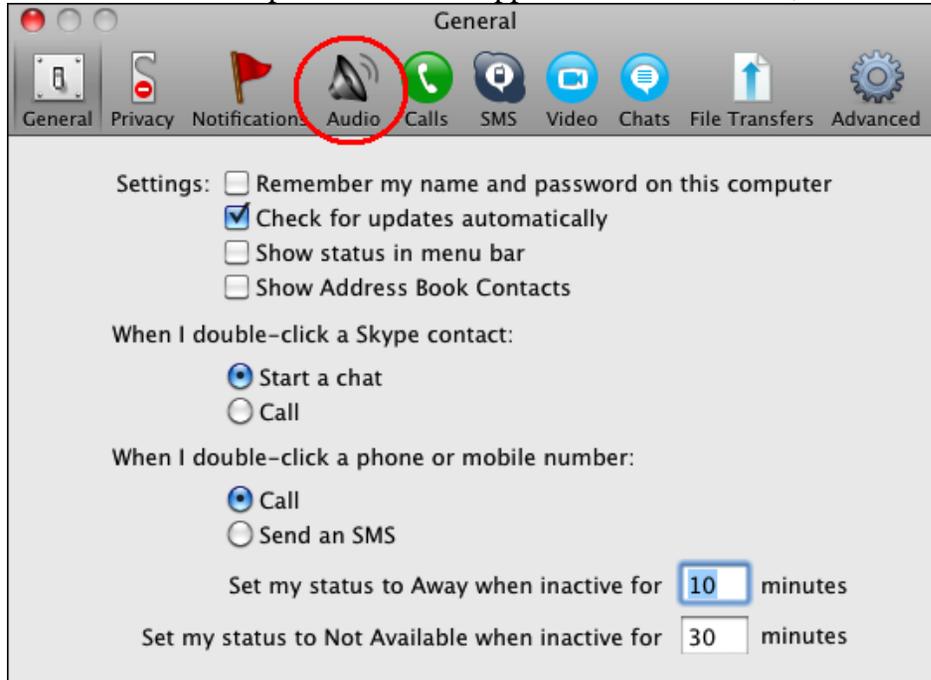
13. The Skype 2.8 main screen will now open.



14. Now that Skype is running, let's get the Audio setup. Under the Skype menu, select "Preferences".



15. The General preferences will appear in a new window, select the “Audio” icon along the top of the window.



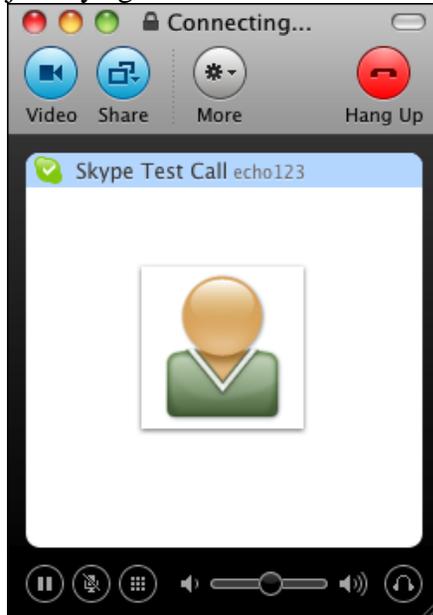
16. Select the appropriate Audio input device and close the window.



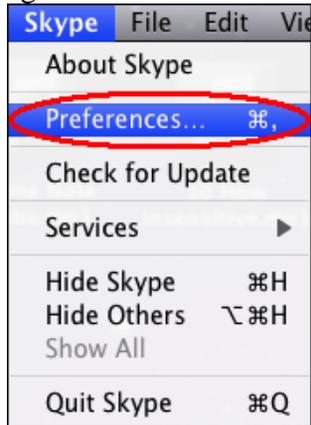
17. Back to the main screen, you'll notice a contact named "Skype Test Call". Click on the contact and select the green phone icon.



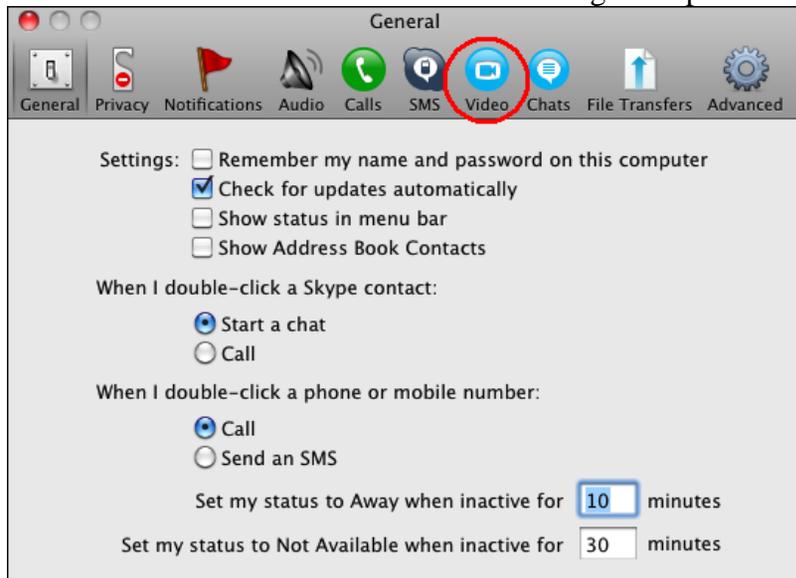
18. A new screen will open up, this is the call screen. You have dialed an automated assistant that allows you to test your microphone and speakers (don't worry, there is no charge for this service). You should hear a ring tone, then the automated assistant will ask you to leave a message after the tone, and then a second tone indicates when it has stopped recording (you'll have ~10 seconds to leave a message), then it will play it back for you. Simple as that! And don't worry, if you try this and there is no answer, just try again.



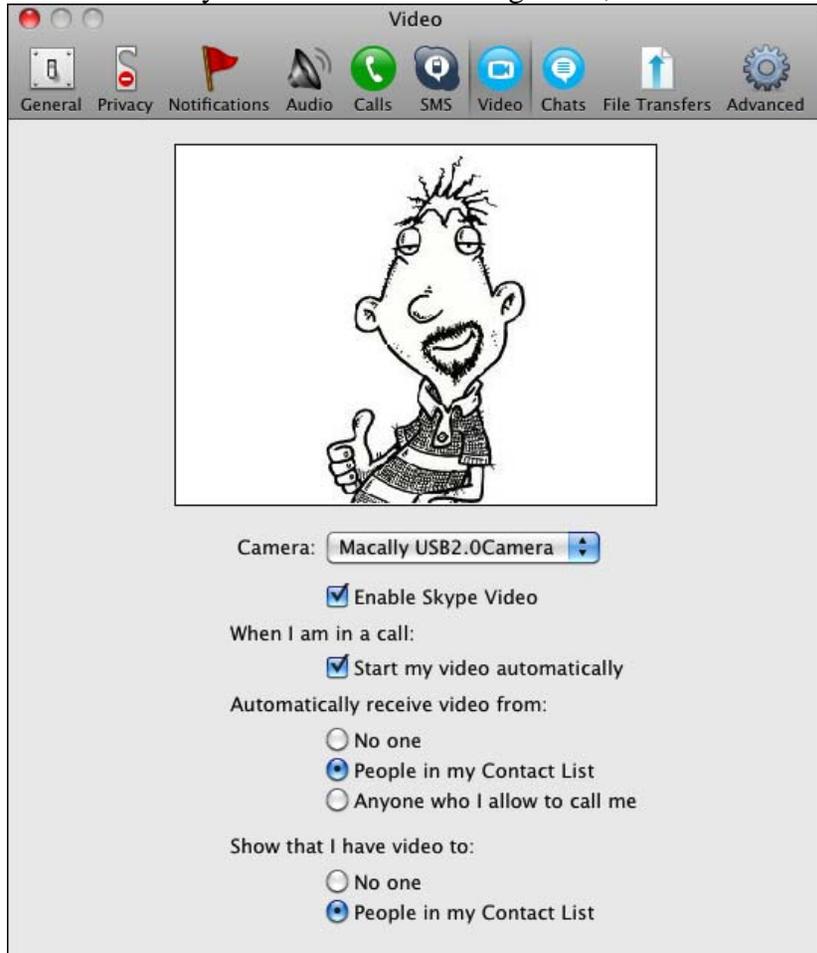
19. The next order of business is to verify that your video settings are correct. Go to the “Skype” menu and select “Preferences” again.



20. This time select the “Video” icon along the top of the window.



21. As long as you have a webcam and it is plugged in and turned on, you should see yourself in the video screen. Select the appropriate “Camera”, then select the “Enable Skype Video” and “Start my video automatically” check boxes. Select “people in my Contact list only” for both the remaining fields, then close the window.



22. You are now ready to add contacts to your Contacts list. Click on the plus sign in the lower left-hand corner of the main screen.



23. Skype allows you to search for other Skype users by Skype Name, full name, eMail address, or phone number. Just enter John's Skype username (john.standefer) and click the "Search" button.



The screenshot shows a window titled "Add a Skype Contact". Inside the window, there is a section with a green plus icon and a person icon, followed by the text "Add a Skype Contact" and "Enter the Skype Name, full name or e-mail address of the person you wish to add to your Contact List." Below this is a search bar containing the text "john.standefer" and a blue "Search" button, which is circled in red. Underneath the search bar is a link for "Advanced search".

...or add a phone number as a contact:

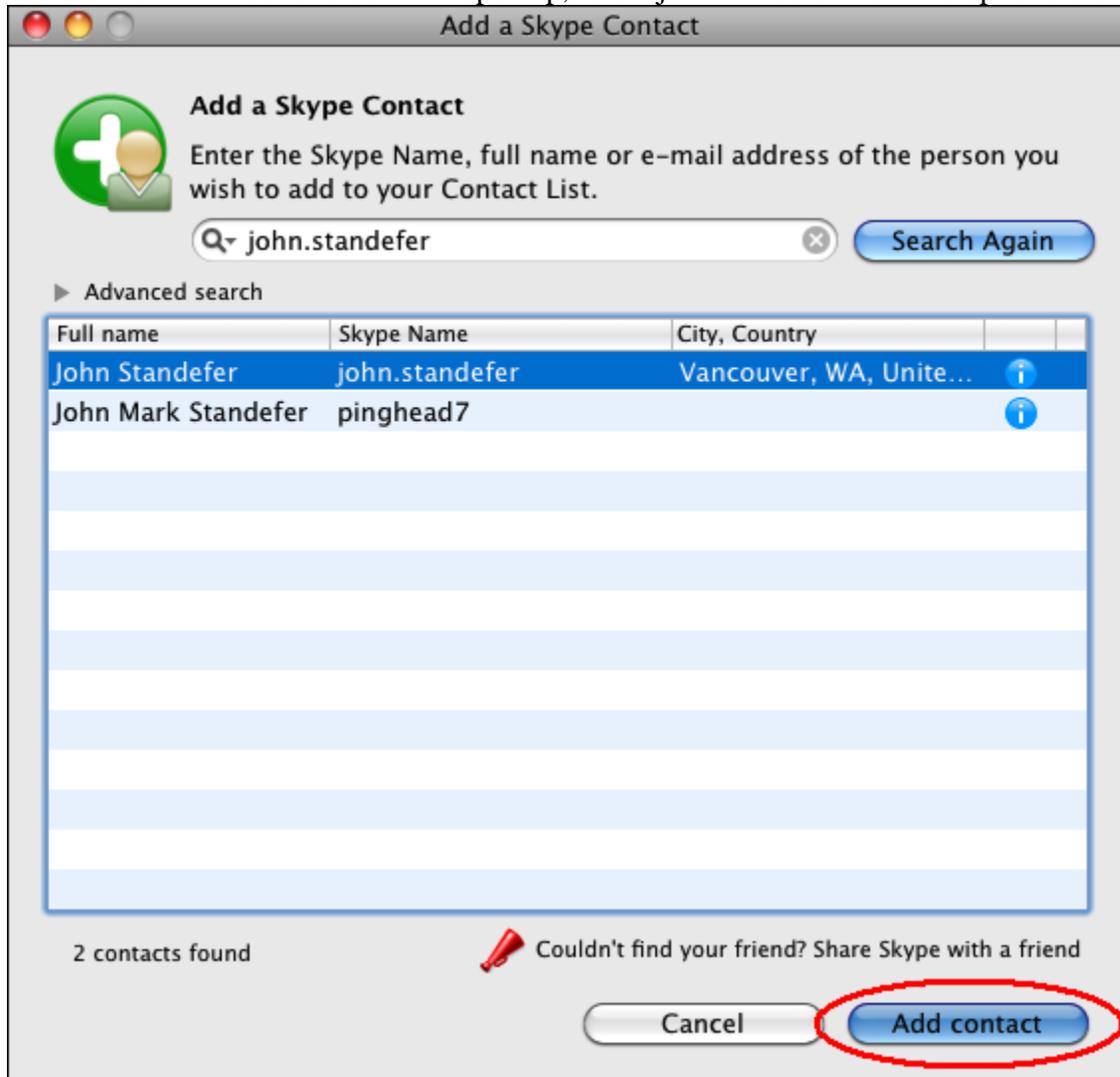
Name

Phone number

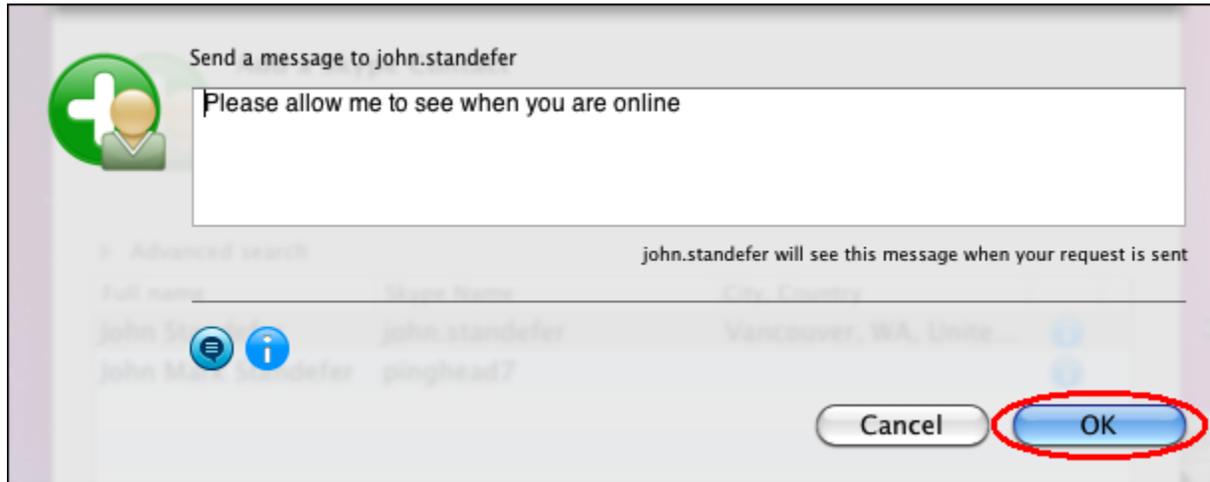
Country...

Add number

24. A search results screen will open up, select john.standefer from the options and click on the “Add contact” button.



25. The next window gives you the option to add your own message to John. Just click on the “OK” button and it will send the generic message already inserted in the text box. If you would like to send your own message rather than the generic one, you are more than welcome to do so.



26. That's it! You may add another contact, view John's profile, or call John from this window, or if you are done, just select the “OK” button.



27. If you'll notice, John is now a contact in your Contacts list.



28. Once you've arranged your Skype Guitar Lesson date/time with John, just open Skype, login, select him from your Contacts list, and then select the green phone icon.

If you have any further questions/problems, please refer to the Support page at [Skype.com](http://Skype.com).